

The University of Alabama Huntsville
Graduate Council Meeting
Minutes

Friday/ February 16, 2024
2:00 p.m. in SSB 201

Members Present: Mike Anderson, COE*
Maria Pour, COE
Nicholas Loyd, COE
Wafa Hakim Orman, COB*
Milton Shen, COB
Xiaotong Li, COB
Jodi Price, CAHS*
Dylan Baun, CAHS
Lisa Vangsness, CAHS
Joe Conway, CAHS
Lingze Duan, COS*
Larry Carey, COS
Tanya Sysoeva, COS
Nilsa Blackmeade, CON
Jeremy Elliott, CoED*
Paul Whitehead, CoED
Jon Hakkila, Chair*
David Moore, Library*
Amy Smith, Registrar*

Members Absent: Keith Hollingsworth, COE
Ming Sun, COS
Louise O'Keefe, CON*
Lenora Smith, CON
Tracy Lakin, COB (Proxy: Nilsa Blackmeade)
Hamsa Mahafza, CoED
Suzanne Simpson, OIREA*

Guests: Jim Baird, COS
Judy Schneider, Materials Science
Gabe Xu, COE
Misty McFadden, OIREA
Susan Knight, Graduate School
Simone Frazier, Graduate School
Michelle Massey, Graduate School

*Non-Voting Member

1. Roll Call

A record of attendance was recorded as noted above.

2. Approval of the Agenda

Motion was made by Dr. Dylan Baur to approve the graduate council meeting agenda. Motion was seconded by Dr. Paul Whitehead. Motion carried.

3. Approval of the Minutes of the Meeting of January 19, 2024

Motion was made by Dr. Joe Conway to approve the minutes of the meeting of January 19, 2024. Motion was seconded by Dr. Nilsa Blackmeade. Motion carried.

4. Announcements

a. Recent Graduate School Events

- i. Thesis/Dissertation/DNP Writing Workshop (In person) February 12
- ii. Thesis/Dissertation/DNP Writing Workshop (Zoom) February 13

b. Upcoming Graduate School Events

- i. Graduate Poster Session Workshop February 29, 3pm, SSB 201
- ii. Dinner with the Graduate Dean March 6, 5:30pm, SSB 112

Ms. Simone Frazier provided information about the graduate focused events as noted above. So that faculty can encourage students to participate, she will email the announcement for the upcoming Graduate Poster Session Workshop to "All Faculty" per the request by Graduate Council.

5. Curricular Items

- a. MATERIALS SCIENCE/COE: MAE 570 Experimental Methods in Materials Research Approved
- b. MATERIALS SCIENCE/COS: MTS 660 Introduction to Solid State Physics Tabled until pre-requisites are resolved by the physics department
- c. CAHS: CERT TECT Technical Communication (Graduate Certificate) Approved
- d. CAHS: IDOR Industrial/Organizational (Concentration) Approved
- e. CAHS: PPY Psychology Law (Concentration) Approved

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g. COS- Sterling, Alphonse (PhD Physics) Approved

h. COE- Collopy, Hallie (PhD Mechanical Engineering) Approved

7. Conditional Admission Policy Research

Pera request at the last Graduate Council meeting. Ms. Michelle Massey and Dr. Hakkila reviewed a few other universities' Conditional Admission policies in terms of the number of hours students must complete as well as required coursework. Those universities researched were Clemson University, University of Tennessee System, University of Alabama, University of Alabama in Birmingham, and University of North Alabama.

Dr. Hakkila explained what was proposed at the last meeting as that instead of allowing students only one semester before having their progress assessed, they will have 60 hours to improve their deficiencies as is the case with the Academic Probation and Dismissal Policy.

Dr. Hakkila asked Graduate Council members whether they wanted to keep the existing policy or change to the proposed policy. After some discussion, the council voted to keep the existing policy.

Dr. Hakkila encouraged feedback to assist with this data request and shared that his long-term recommendation is to build an entirely new CRM system as soon as the next contract expires with Ellucian.

10. Reminder: Next Graduate Council Meeting Friday, March 8, 2024 in SS201 @ 2:00 p.m.

11. Adjourn

The meeting adjourned at 3:41 p.m.

/srk

Conditional Admission Policy Research

Clemson University

An admission status of ~~conditional~~ } v] š n e a n s o t h e C. Applicant needs to complete specified conditions within two semesters (or on an alternate timeline specified by the program) of enrollment prior to full admission. Additionally admitted student is not officially admitted to the university or to a degree program until all conditions are met. Until all conditions are met, students will be classified as ~~degree~~ students. Specified conditions may include, but are not limited to: completing an English language proficiency program and/or completing additional academic requirements. Once the specified conditions are met, the student must reapply to the program to be granted fully admitted status.

University of Tennessee System

Students not admitted to a degree program may be admitted under ~~degree~~ or provisional status. Non-degree is for applicants who wish to take graduate classes, but do not wish to pursue a degree program. A student may be admitted under the ~~provisional~~ status for one semester or for one course in each of two semesters.

University of North Alabama

Conditional admission requirements vary to be degree specific. Here are some examples of different conditional admission requirements by degree.

College of Arts, Sciences, and Engineering

Master of Arts Degree in English

At the discretion of the department's graduate admissions committee, applicants may be admitted on conditional status subject to attainment of grades which include more than three semester hours of C and no grades lower than C on the first three graduate courses (nine semester hours) for which enrolled and other conditions deemed appropriate by the committee to address applicant's specific weaknesses.

<https://catalog.una.edu/graduate/arts/courses/english/ma/>

Master of Science Degree in Criminal Justice

Any applicant failing to meet the requirements for unconditional admission to the MSJ program may be conditionally admitted with recommendations of the graduate faculty in the Department of Politics, Justice, Law, and Philosophy. Applicants granted conditional admittance must achieve a minimum GPA of 3.0 in the first nine hours (9 courses) of completed graduate coursework. Failure to make this GPA requirement will result in the student being eliminated from the program.

<https://catalog.una.edu/graduate/arts/courses/criminaljustice/degree/ms/>

Sanders College of Business and Technology

Students may be admitted unconditionally or conditionally for graduate study. Conditionally admitted students must earn unconditional admission status by the time they have completed their fourth graduate course. The student must maintain a 3.0 average or higher in the first four courses (with no more than one grade of C or below) as well as satisfy any other conditions that may have been listed on the official admission letter or summary sheet.

<https://catalog.una.edu/graduate/business/admission/#text>