

# USE OF DEA CONTROLLE SUBSTANCE IN RESEARC

TheDrugEnforcementAgencyhasspecificregistrationandmanagement

# Contents

- Introduction..... 1
- Authorizing Users..... 1
- Purchasing ..... 2
- Receiving ..... 2
- Labeling ..... 2
- Storage ..... 2
  - StorageRestrictions..... 3
- Disposing of CS..... 3
  - Reportof Theftor Loss of CS..... 3
  - Spill..... 3
  - Disposal..... 4
  - OrphanCS..... 5
- Record Keeping..... 5
  - Purchasing Record..... 6
  - Receiptof ControlledSubstance:..... 6
  - Useof CS:..... 6
  - DisposaRecords:..... 6
- Inventory Procedures ..... 7
  - InventoryandLocationAudits:..... 7
- Transportation ..... 7
- Regulations ..... 8
- Appendix 1 Controlled Substance Usage Log ..... 9

## Introduction

Any individual who uses



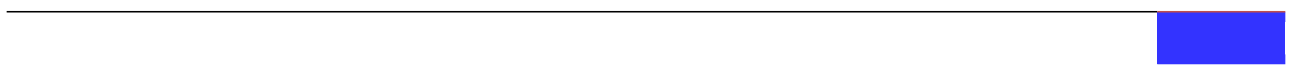


Federal regulations require that DEA registrants notify the DEA Field Division Office in their area, in writing, of the loss of any controlled substance within one business day of discovery of such loss. The registrant shall also complete and submit to the Field Division Office in their area, DEA Form 106, "Report of Theft or Loss of CS" regarding the theft or loss. ([21 C.F.R. § 1301.76\(b\)](#)) You must document, in the CS accountability record, the volume of the DEA controlled substance that was lost, and submit a [DEA Form 106 detailing the loss to the DEA](#) just like in the case of theft. You do not need to use a reverse distributor to dispose of the materials used to clean up the spill. Materials from such a spill should be packaged for collection by OEHS as a chemical waste spill (hazardous waste). Please reference [uah.edu/oehs](http://uah.edu/oehs) for instructions on waste pickups.

### Disposal

The DEA Office of Diversion Control regulates the disposal of DEA CS. Proper use and disposal of DEA CS is the responsibility of the user. (21 C.F.R. 1301.76(b))









received, the controlled substances should be opened to verify the contents and any discrepancies should be rectified with the supplier. If discrepancies cannot be rectified, DEA should be contacted.

Transferring CS between laboratories in a DEA registrant's location requires documentation for receiving CS for daily use by the authorized daily user. The transport between laboratories of the registrant must be in a locked storage container (or safe) and transported by the DEA registrant or authorized agent with appropriate dispensation/custody forms. However, researchers must not leave the CS unattended. Unless CSs in the process of being used for research, it must be securely ~~meets~~

# Appendix 1 Controlled Substance Usage Log

The University of Alabama in Huntsville

Office of Environmental Health & Safety

Complete one log sheet for each container of controlled substance. Controlled substance usage must be tracked on a per dose (use) basis. Record total quantity of the substance to the nearest metric unit weight or the total number of units finished form.

Drug name:

Schedule#:

CS Storage Location:

Finished form (eg: tablet, powder, liquid):

Strength:(eg: 10mg/mL)

Container type: (glass, plastic)

Principal Investigator:

Registration #:

PO Number:

Date added to PI inventory:

Department:

Container ID:

Date	Amount Received	Amount Used		Balance (unit)	Dispenser's Printed Name	Reason for Use/ Animal Protocol #/ Species
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Log Continuation Page: \_\_\_\_\_

Drug Name: \_\_\_\_\_ Schedule #: \_\_\_\_\_ Container ID#: \_\_\_\_\_

Note: in grey box below, list the amount carried over from previous log sheet.

Date	Amount Used	Balance	Dispenser's Printed	Reason for Use/ Animal Protocol #/ Species

x This log must be kept in the controlled substance storage drawer or safe. The log balance must match the <sup>antel</sup>stantiTw20

Appendix 2

INVENTORY OF CS

The University of Alabama in Huntsville

Office of Environmental Health and Safety

Name of Substance:

Finished  
Form:

## Appendix 3

### EMPLOYEE QUESTIONNAIRE FOR ACCESS TO CONTROLLED SUBSTANCES

The Drug Enforcement Agency requires that any person who will have access to controlled substances as a result of his or her status as an employee or agent of The University of Alabama in Huntsville answer the following questions. Any false information or omission of information may jeopardize your position with respect to employment. Information revealed by this questionnaire will not necessarily preclude employment, but will be considered as part of an overall evaluation of your qualifications. The responses on this questionnaire will be held in the strictest confidence and maintained by the DEA Registrant.