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**Arrangements for Classes:**

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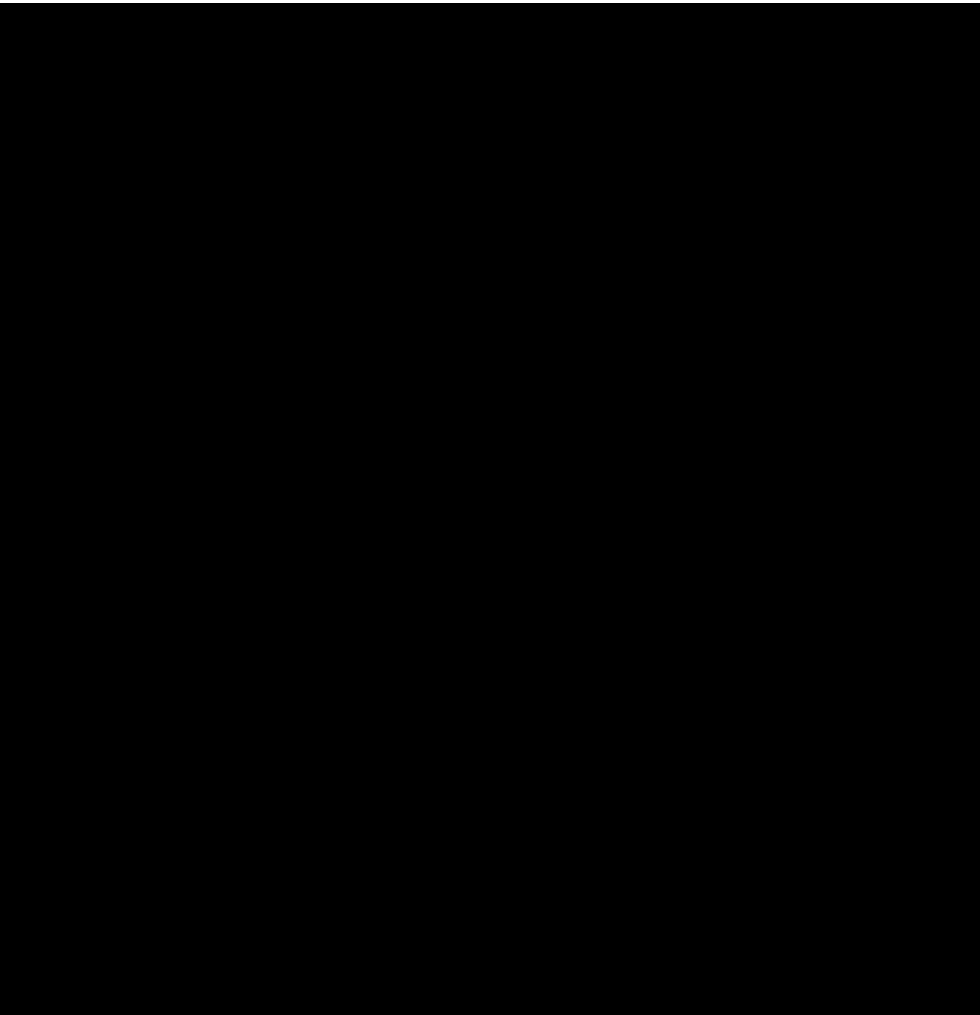
**Estimate of Cost:**

**Special Notes:**

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THE UNIVERSITY OF ALABAMA IN HUNTSVILLE  
ALTERNATIVE ARRANGEMENTS FOR OFFICIAL DUTIES  
FOR PERSONNEL IN ACADEMIC AFFAIRS UNITS



l staff to detail arrangements made for official  
ropriate Department Chair. It should cl early  
, or other official dut ies that will be missed  
ce is for official travel, an Authoriz ation for  
remain s in the department/unit office with

technology Conference in Boston), \_\_\_\_\_

re absence

<u>Arrangements</u>

